

Retrieving Annual Data from OHD QuantiFit2[®] and Quantifit[®]

Guide to exporting fit test data for annual reporting
from OHD Logic[™] and Fit Track Gold[™] software

v1

RESP-FIT Data Export

- Due 31st January this data will include all completed fit tests from previous year.
- The first reporting is to be submitted by 31/1/2022 and must include all fit tests completed for each methodology from 1/1/2021-31/12/2021.
- Data is kept confidential and will be used to inform the development of the Program and promote RESP-FIT.
- If the report is not submitted by the 1st April in the following calendar year, the individual will forfeit their accreditation. A reminder will be sent in early March
- Reporting data is an annual requirement to maintain your accreditation
- This guide will help assist accredited fit testers determine how many tests have been completed in the year for both the OHD QuantiFit2 and Quantifit
- It is critical that you ensure data is accurate, and you have counted data from each laptop/database/CNP machine used



4 Step Process

1. Considerations (Pages 4 – 5)
2. Exporting and Analyzing Data from OHD Logic Software (Pages 6 – 13)
3. Exporting and Analyzing Data from OHD Fit Track Gold Software(Pages 14 – 18)
4. Data is reported to RESP-FIT (Pages 19 – 20)





Step 1: Considerations Prior to Data Export (OHD Logic and Fit Track Gold)

RESP-FIT Data Report Considerations

- Data can be counted through multiple methods; this guide will show you how to use the software (OHD Logic and OHD Fit Track Gold) to count number of fit tests completed
- Reporting data only needs to be completed for the program you use (OHD Logic/OHD Fit Track Gold/Both Programs)
- If you have multiple laptops you will need to report data from each laptop and count all data
- If you use multiple laptops you can export out all data from databases and then import all data to one database (so that it is all collated together), this data can then be reported and can be counted easily. Refer to OHD Manufacturers Specifications for guidance on importing data.

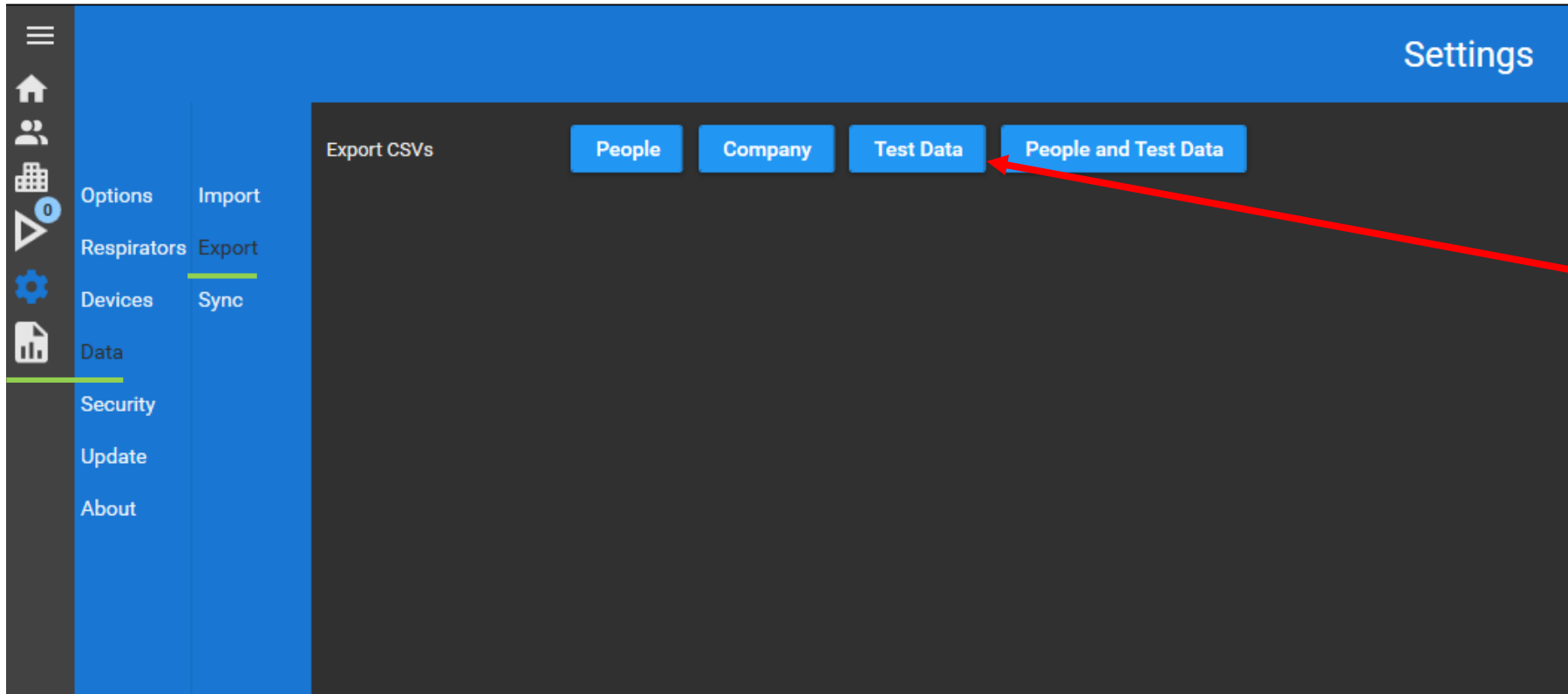




Step 2: Exporting and Analyzing Data from OHD Logic Software

Open OHD Logic and go to Reports > Data > Export

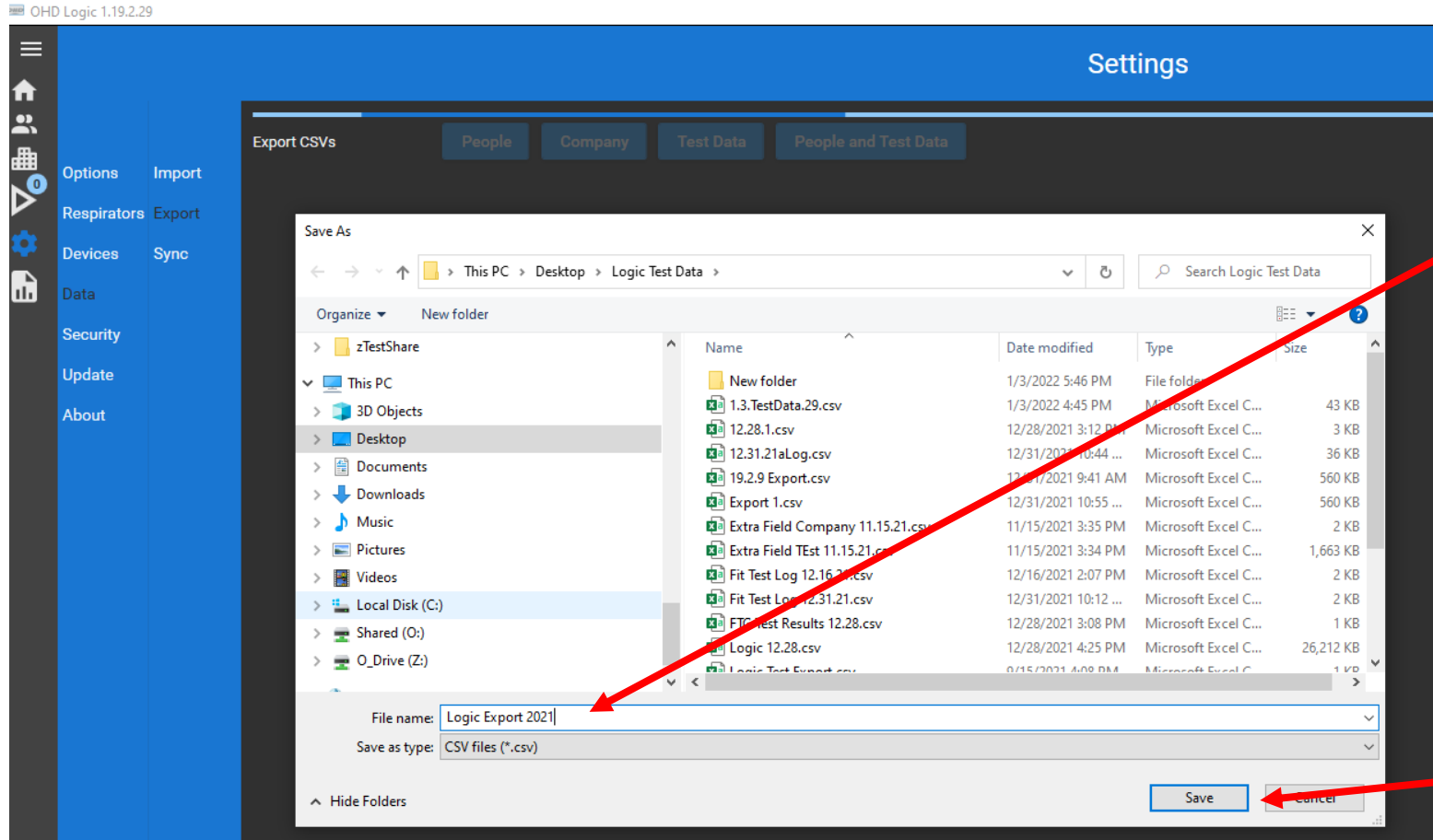
OHD Logic 1.19.2.29



1. Select "Test Data"



Choose where to save your export file

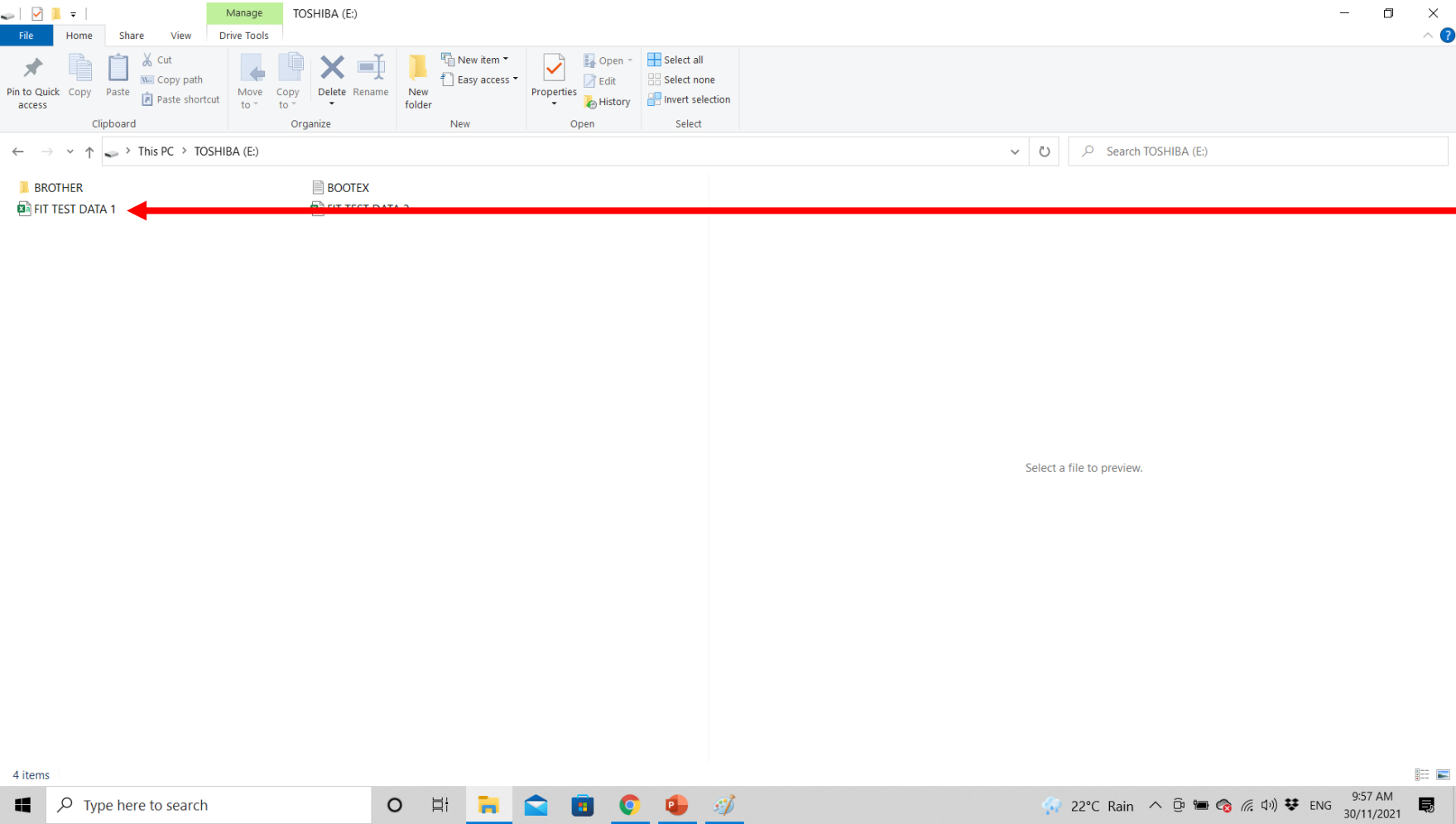


1. The “Save As” dialog box will open. Chose the Name and location of where to save the CSV file.

2. Click “Save”.



Open Exported File



1. Open Exported File
in Excel



Finished

AutoSaveOffLogicExport 2021.xlsxSearch (Alt+Q)Jeff Griggs

FileHomeInsertDrawPage LayoutFormulasDataReviewViewHelp

CutCopyFormat Painter

Clipboard

Calibri11

B

I

U

Font

Alignment

General

\$

%

Number

Conditional Formatting

Format as Table

Normal

Bad

Good

Neutral

Calculation

Check Cell

Styles

Cells

Editing

Analysis

B6

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	
1	Personnel	LastName	FirstName	MiddleInitial	Operator	LastNa	OperatorFirstN	Regulation	MaskModel	MaskSize	MinFitFac	Challenge	MinFitFac	TestDate	TestTime	QuantifitID	TestNotes	EqFitFactc	AvgLeakR	Result	NistCalibrationDa	LastCalibrationDate
2					Schroer	John	OSHA	AV3000	Medium	500	0.58	93.1	1/9/2020 0:00	1/8/2020 18:00	86102222	1049	88	1	9/19/2019 0:00	1/8/2020 0:00		
3					Schroer	John	OSHA	AV3000	Large	500	0.58	93.1	1/9/2020 0:00	1/8/2020 18:00	86102222	1383	67	1	9/19/2019 0:00	1/9/2020 0:00		
4					Schroer	John	OSHA	AV3000	Medium	500	0.58	93.1	1/9/2020 0:00	1/8/2020 18:00	86102222	1364	68	1	9/19/2019 0:00	1/9/2020 0:00		
5					Schroer	John	OSHA	AV3000	Medium	500	0.58	93.1	1/10/2020 0:00	1/9/2020 18:00	86102222	991	34	1	9/19/2019 0:00	1/10/2020 0:00		
6					Schroer	John	OSHA	AV3000	Medium	500									72	1	9/19/2019 0:00	1/10/2020 0:00
7					Engle	Phillip	OSHA	AV 2000	Medium	500									40	1	9/19/2019 0:00	1/10/2020 0:00
8					Engle	Phillip	OSHA	AV3000	Medium	500									41	1	9/19/2019 0:00	1/10/2020 0:00
9					Engle	Phillip	OSHA	AV3000	Medium	500									81	1	9/19/2019 0:00	1/10/2020 0:00
10					Engle	Phillip	OSHA	AV 2000	Medium	500									79	1	9/19/2019 0:00	1/10/2020 0:00
11					Engle	Phillip	OSHA	AV3000	Medium	500									33	1	9/19/2019 0:00	1/10/2020 0:00
12					Engle	Phillip	OSHA	AV3000	Medium	500									40	1	9/19/2019 0:00	1/10/2020 0:00
13					Engle	Phillip	OSHA	AV3000	Small	500									37	1	9/19/2019 0:00	1/10/2020 0:00
14					Engle	Phillip	OSHA	AV3000	Medium	500									68	1	9/19/2019 0:00	1/13/2020 0:00
15					Klaszky	Steve	OSHA	AV3000	Large	500									141	1	9/19/2019 0:00	1/23/2020 0:00
16					Doe	Jeff	OSHA	3M 6000 Sei	Medium	100									0	1	7/29/2021 0:00	8/19/2021 0:00
17					Doe	Jeff	OSHA	3M Scott Sc X-Large		500									0	1	7/29/2021 0:00	8/19/2021 0:00
18					Doe	Jeff	OSHA	3M 6000 Sei X-Small		100									0	1	7/29/2021 0:00	8/19/2021 0:00
19					Doe	Jeff	OSHA	3M Scott Sc X-Large		500	0.58	93.1	8/19/2021 0:00	8/19/2021 10:04	86111009	8312	0	1	7/29/2021 0:00	8/19/2021 0:00		
20					Smith	Brandon	OSHA	3M 6000 Sei	Medium	100	0.58	53.8	8/19/2021 0:00	8/19/2021 11:12	86111009	240	222.9	1	7/29/2021 0:00	8/19/2021 0:00		
21					Smith	Brandon	OSHA	3M Scott Sc	Medium	500	0.58	93.1	8/19/2021 0:00	8/19/2021 11:19	86111009	2397	38.8	1	7/29/2021 0:00	8/19/2021 0:00		
22					Smith	Brandon	OSHA	Avon Prote	Medium	500	0.58	55.8	8/19/2021 0:00	8/19/2021 11:26	86111009	2094	26.6	1	7/29/2021 0:00	8/19/2021 0:00		
23																						
24																						
25																						
26																						
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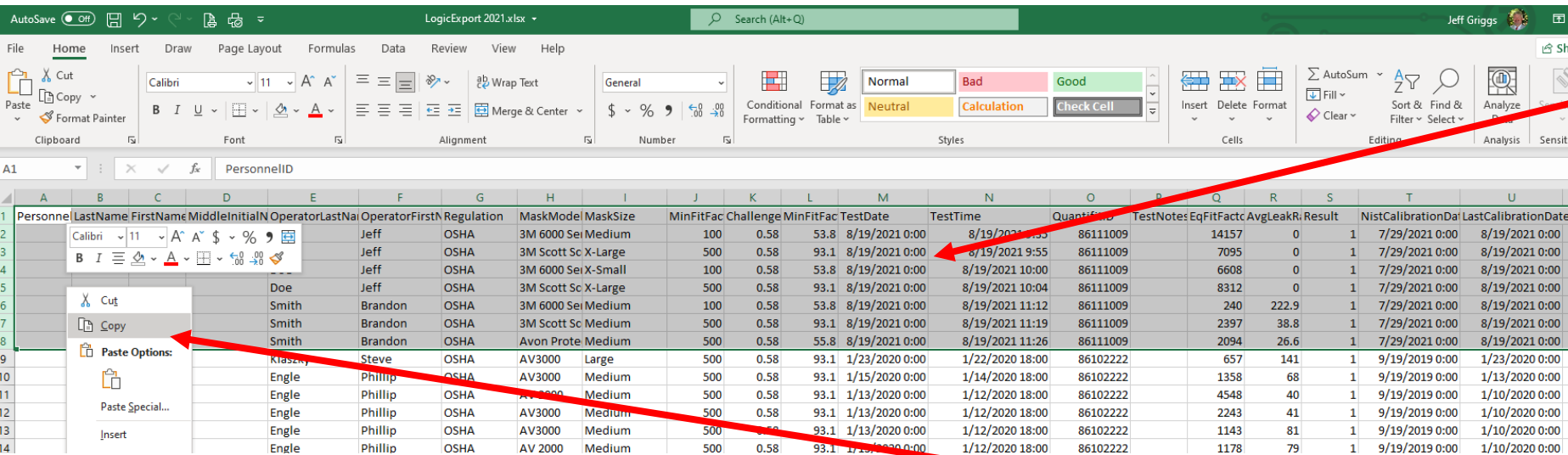
1. Sort by "TestDate".

2. Order by "Newest to Oldest".

3. Click "Ok"



Select Data within Time Range



The screenshot shows an Excel spreadsheet titled 'LogicExport 2021.xlsx'. The data table has the following columns: PersonnelID, LastName, FirstName, MiddleInitial, OperatorLastName, OperatorFirstName, Regulation, MaskModel, MaskSize, MinFitFac, Challenge, MinFitFac, TestDate, TestTime, Quantified, TestNotes, EqFitFac, AvgLeakR, Result, NistCalibrationDate, and LastCalibrationDate. The data is filtered for the year 2021. A context menu is open over the 'TestDate' column, showing options like Cut, Copy, and Paste. A red arrow points to the 'Copy' button.

PersonnelID	LastName	FirstName	MiddleInitial	OperatorLastName	OperatorFirstName	Regulation	MaskModel	MaskSize	MinFitFac	Challenge	MinFitFac	TestDate	TestTime	Quantified	TestNotes	EqFitFac	AvgLeakR	Result	NistCalibrationDate	LastCalibrationDate
1	Jeff			Jeff		OSHA	3M 6000 Sei	Medium	100	0.58	53.8	8/19/2021 0:00	8/19/2021 9:55	86111009		14157	0	1	7/29/2021 0:00	8/19/2021 0:00
2	Jeff			Jeff		OSHA	3M Scott Sc X-Large		500	0.58	93.1	8/19/2021 0:00	8/19/2021 10:00	86111009		7095	0	1	7/29/2021 0:00	8/19/2021 0:00
3	Jeff			Jeff		OSHA	3M 6000 Sei X-Small		100	0.58	53.8	8/19/2021 0:00	8/19/2021 10:04	86111009		6608	0	1	7/29/2021 0:00	8/19/2021 0:00
4	Doe			Jeff		OSHA	3M Scott Sc X-Large		500	0.58	93.1	8/19/2021 0:00	8/19/2021 11:12	86111009		8312	0	1	7/29/2021 0:00	8/19/2021 0:00
5	Smith			Brandon		OSHA	3M 6000 Sei	Medium	100	0.58	53.8	8/19/2021 0:00	8/19/2021 11:19	86111009		240	222.9	1	7/29/2021 0:00	8/19/2021 0:00
6	Smith			Brandon		OSHA	3M Scott Sc	Medium	500	0.58	93.1	8/19/2021 0:00	8/19/2021 11:26	86111009		2397	38.8	1	7/29/2021 0:00	8/19/2021 0:00
7	Smith			Brandon		OSHA	Avon Prote	Medium	500	0.58	55.8	8/19/2021 0:00	8/19/2021 11:26	86111009		2094	26.6	1	7/29/2021 0:00	8/19/2021 0:00
8	Klaszky			Steve		OSHA	AV3000	Large	500	0.58	93.1	1/23/2020 0:00	1/22/2020 18:00	86102222		657	141	1	9/19/2019 0:00	1/23/2020 0:00
9	Engle			Phillip		OSHA	AV3000	Medium	500	0.58	93.1	1/15/2020 0:00	1/14/2020 18:00	86102222		1358	68	1	9/19/2019 0:00	1/13/2020 0:00
10	Engle			Phillip		OSHA	AV3000	Medium	500	0.58	93.1	1/13/2020 0:00	1/12/2020 18:00	86102222		4548	40	1	9/19/2019 0:00	1/10/2020 0:00
11	Engle			Phillip		OSHA	AV3000	Medium	500	0.58	93.1	1/13/2020 0:00	1/12/2020 18:00	86102222		2243	41	1	9/19/2019 0:00	1/10/2020 0:00
12	Engle			Phillip		OSHA	AV3000	Medium	500	0.58	93.1	1/13/2020 0:00	1/12/2020 18:00	86102222		1143	81	1	9/19/2019 0:00	1/10/2020 0:00
13	Engle			Phillip		OSHA	AV 2000	Medium	500	0.58	93.1	1/13/2020 0:00	1/12/2020 18:00	86102222		1178	79	1	9/19/2019 0:00	1/10/2020 0:00
14	Engle			Phillip		OSHA	AV 2000	Medium	500	0.58	93.1	1/13/2020 0:00	1/12/2020 18:00	86102222		1178	79	1	9/19/2019 0:00	1/10/2020 0:00

1. Select all data within range (ie 1/1/2021-31/12/2021). Dates of test are in the TestDate Column (Note: Logic defaults to the date format of the PC. This sample data is in the US date format.)

2. Copy and paste 2021 data to another sheet.



Sort and Filter / Finished

PID	Personnel	TestID	OperatorID	OperatorF	OperatorL	OperatorLastName	ProtocolI	ProtocolN	MaskID	MaskBran	MaskMod	MaskType	MaskSizeL	MaskSize	MinFitFac	Challenge	Respirator	TestDate	TestT
196	2135	1092	35			Klaszky	30	SCBA	3	SCOTT	AV3000	Full Face	3	Medium	500	1.5	93.1	1/2/2021 0:00	35:
202	2197	1128	38			Schroer	30	SCBA	3	SCOTT	AV3000	Full Face	3	Medium	500	1.5	93.1	1/9/2021 0:00	50:
203	2210	1139	36			Engle	30	SCBA	8	Scott	AV 2000	Full Face	3	Medium	500	1.5	93.1	1/13/2021 0:00	11:
205	2196	1148	38			Schroer	30	SCBA	3	SCOTT	AV3000	Full Face	1	Large	500	1.5	93.1	1/3/2021 0:00	11:
206	2232	1164	36			Engle	31	SCA SCBA	8	Scott	AV 2000	Full Face	3	Medium	1000	1.5	93.1	1/13/2021 0:00	58:
210	2170	1189	36			Engle	30	SCBA	3	SCOTT	AV3000	Full Face	2	Small	500	1.5	93.1	1/13/2021 0:00	47:
211	2190	1193	38			Schroer	30	SCBA	3	SCOTT	AV3000	Full Face	1	Large	500	1.5	93.1	1/9/2021 0:00	54:
212	1206	1208	36			Engle	30	SCBA	3	SCOTT	AV3000	Full Face	3	Medium	500	1.5	93.1	1/13/2021 0:00	21:
213	2239	1221	38			Schroer	30	SCBA	3	SCOTT	AV3000	Full Face	3	Medium	500	1.5	93.1	1/3/2021 0:00	33:
219	2152	1249	36			Engle	30	SCBA	3	SCOTT	AV3000	Full Face	3	Medium	500	1.5	93.1	1/13/2021 0:00	48:
222	2211	1259	36			Engle	30								500	1.5	93.1	1/13/2021 0:00	26:
227	2263	1297	38			Schroer	30								500	1.5	93.1	1/10/2021 0:00	48:
227	2263	1298	38			Schroer	30								500	1.5	93.1	1/10/2021 0:00	51:
227	2263	1299	38			Schroer	30								500	1.5	93.1	1/10/2021 0:00	52:
227	2263	1300	38			Schroer	30								500	1.5	93.1	1/10/2021 0:00	52:
227	2263	1301	38			Schroer	30								500	1.5	93.1	1/10/2021 0:00	48:
227	2263	1302	38			Schroer	30								500	1.5	93.1	1/10/2021 0:00	56:
228	2251	1318	35			Klaszky	30								500	1.5	93.1	1/2/2021 0:00	42:
236	2255	1360	36			Engle	30								500	1.5	93.1	1/15/2021 0:00	31:
237	2248	1366	38			Schroer	30								500	1.5	93.1	1/3/2021 0:00	28:
240	2268	1371	36			Engle	30								500	1.5	93.1	1/2/2021 0:00	43:
243	2266	1386	38			Schroer	30								500	1.5	93.1	1/1/2021 0:00	05:
284	2269	1474	38			Schroer	30								500	1.5	93.1	1/1/2021 0:00	45:
290	2274	1485	38			Schroer	30								500	1.5	93.1	1/8/2021 0:00	34:
291	2273	1488	38			Schroer	30								500	1.5	93.1	1/3/2021 0:00	05:
295	2278	1499	38			Schroer	30	SCBA	3	SCOTT	AV3000	Full Face	3	Medium	500	1.5	93.1	1/1/2021 0:00	40:
296	2279	1504	35			Klaszky	30	SCBA	3	SCOTT	AV3000	Full Face	1	Large	500	1.5	93.1	1/23/2021 0:00	34:
297	2281	1505	38			Schroer	30	SCBA	3	SCOTT	AV3000	Full Face	3	Medium	500	1.5	93.1	1/9/2021 0:00	51:
297	2281	1508	38			Schroer	30	SCBA	3	SCOTT	AV3000	Full Face	3	Medium	500	1.5	93.1	1/10/2021 0:00	46:
300	2283	1511	35			Klaszky	30	SCBA	3	SCOTT	AV3000	Full Face	2	Small	500	1.5	93.1	1/2/2021 0:00	00:
300	2283	1512	35			Klaszky	30	SCBA	3	SCOTT	AV3000	Full Face	3	Medium	500	1.5	93.1	1/2/2021 0:00	48:
301	2284	1513	35			Klaszky	30	SCBA	3	SCOTT	AV3000	Full Face	3	Medium	500	1.5	93.1	1/2/2021 0:00	40:
301	2284	1514	35			Klaszky	30	SCBA	3	SCOTT	AV3000	Full Face	3	Medium	500	1.5	93.1	1/4/2021 0:00	24:
302	2285	1515	35			Klaszky	30	SCBA	3	SCOTT	AV3000	Full Face	3	Medium	500	1.5	93.1	1/2/2021 0:00	23:
303	2286	1516	35			Klaszky	30	SCBA	3	SCOTT	AV3000	Full Face	3	Medium	500	1.5	93.1	1/2/2021 0:00	43:

1. Click
OperatorLastName
Tab,
Ctrl + f.

2. Search for
Operator by Name

3. Find All

4. Total Number of
tests completed by
operator (18)





Step 3: Exporting and Analyzing Data from OHD Fit Track Gold Software

Open OHD Fit Track Gold

2. Select “Company”
(Note: Only data may be exported for one company at a time. Data will need to be exported for each company tested each year. The data may be copied and pasted into a single Excel file for analysis.)

1. Select “Tools”

3. Select “Export Data”

4. Select Data Type
“Test Results”

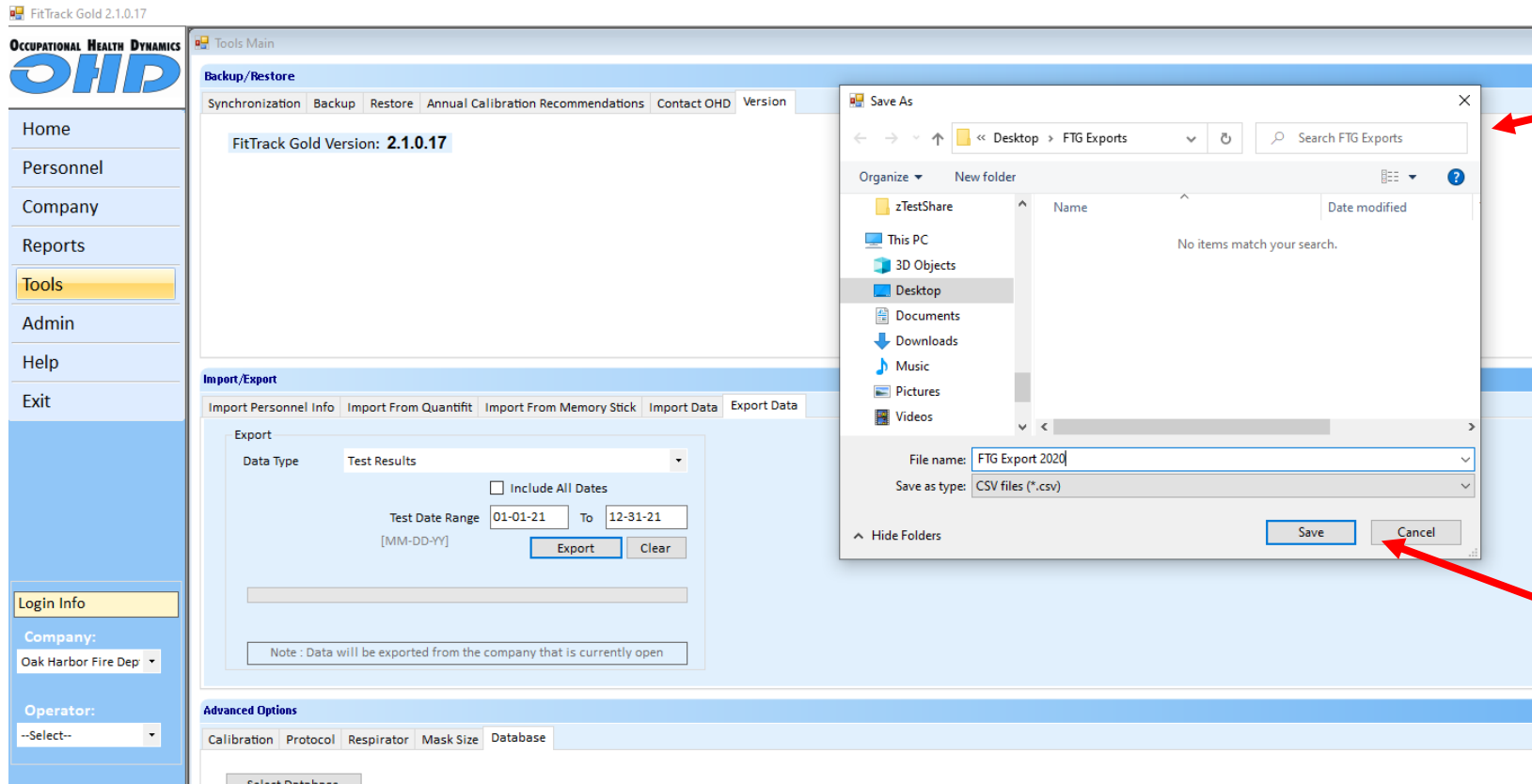
5. Choose the range of
the test dates.

6. Click “Export”



Choose where to save your export file

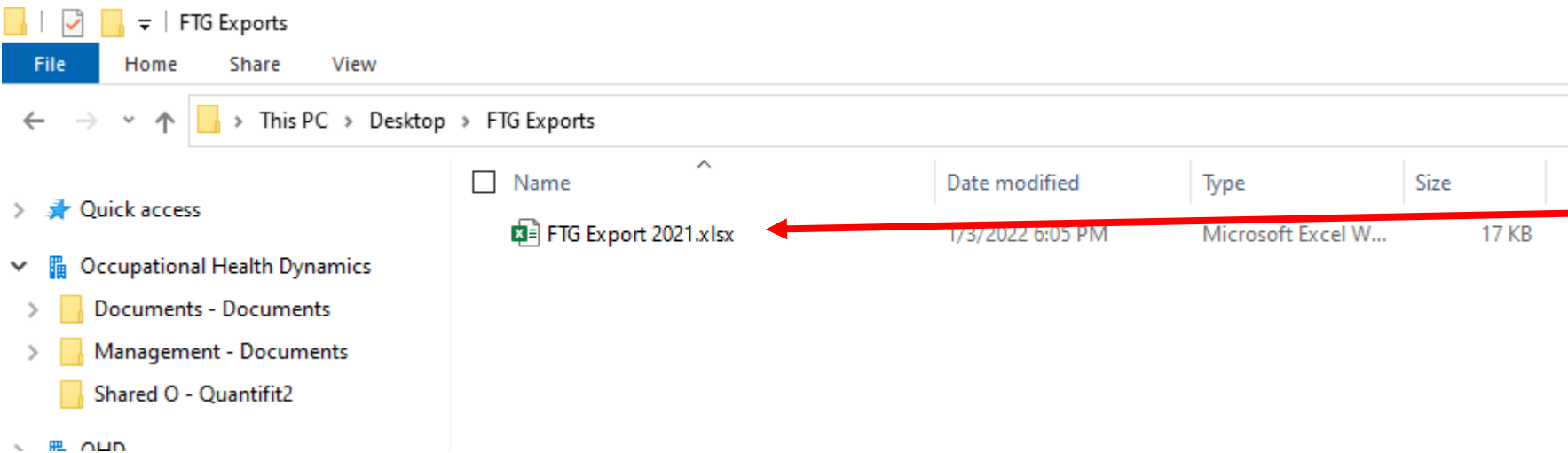
1. The “Save As” dialog box will open. Chose the Name and location of where to save the CSV file.



2. Click “Save”.



Open Exported File



1. Open Exported File in Excel



Sort and Filter / Finished

The screenshot shows an Excel spreadsheet with the following data:

Personnel	LastName	FirstName	MiddleIni	OperatorLastName	OperatorFirstName	Regulation	MaskMod	MaskSize	MinFitFac	Challenge	MinFitFac	TestDate	TestTime	Quantifit	TestNotes	EqFitFact	AvgLeakR	Result	Ni
				Doe	Jeff	OSHA	3M 6000 S	Medium	100	0.58	53.8	#####	#####	86111009		14157	0	1	
				Doe	Jeff	OSHA	3M Scott S	X-Large	500	0.58	93.1	#####	#####	86111009		7095	0	1	
				Doe	Jeff	OSHA	3M 6000 S	X-Small	100	0.58	53.8	#####	#####	86111009		8312	0	1	
				Doe	Jeff	OSHA	3M Scott S	X-Large	500	0.58	93.1	#####	#####	86111009		240	222.9	1	
				Smith	Brandon	OSHA	3M 6000 S	Medium	100	0.58	53.8	#####	#####	86111009		2397	38.8	1	
				Smith	Brandon	OSHA	3M Scott S	Medium	500	0.58	93.1	#####	#####	86111009		2094	26.6	1	
				Smith	Brandon	OSHA	Avon Prot	Medium	500	0.58	55.8	#####	#####	86111009					

The 'Find and Replace' dialog box is open, showing the search for 'Doe' and the results of the search. The 'Find All' button is highlighted, and the results list shows 4 cells found.

1. Click
OperatorLastName
Tab,
Ctrl + f.

2. Search for
Operator by Name

3. Find All

4. Total Number of
tests completed by
operator (4) within
date range





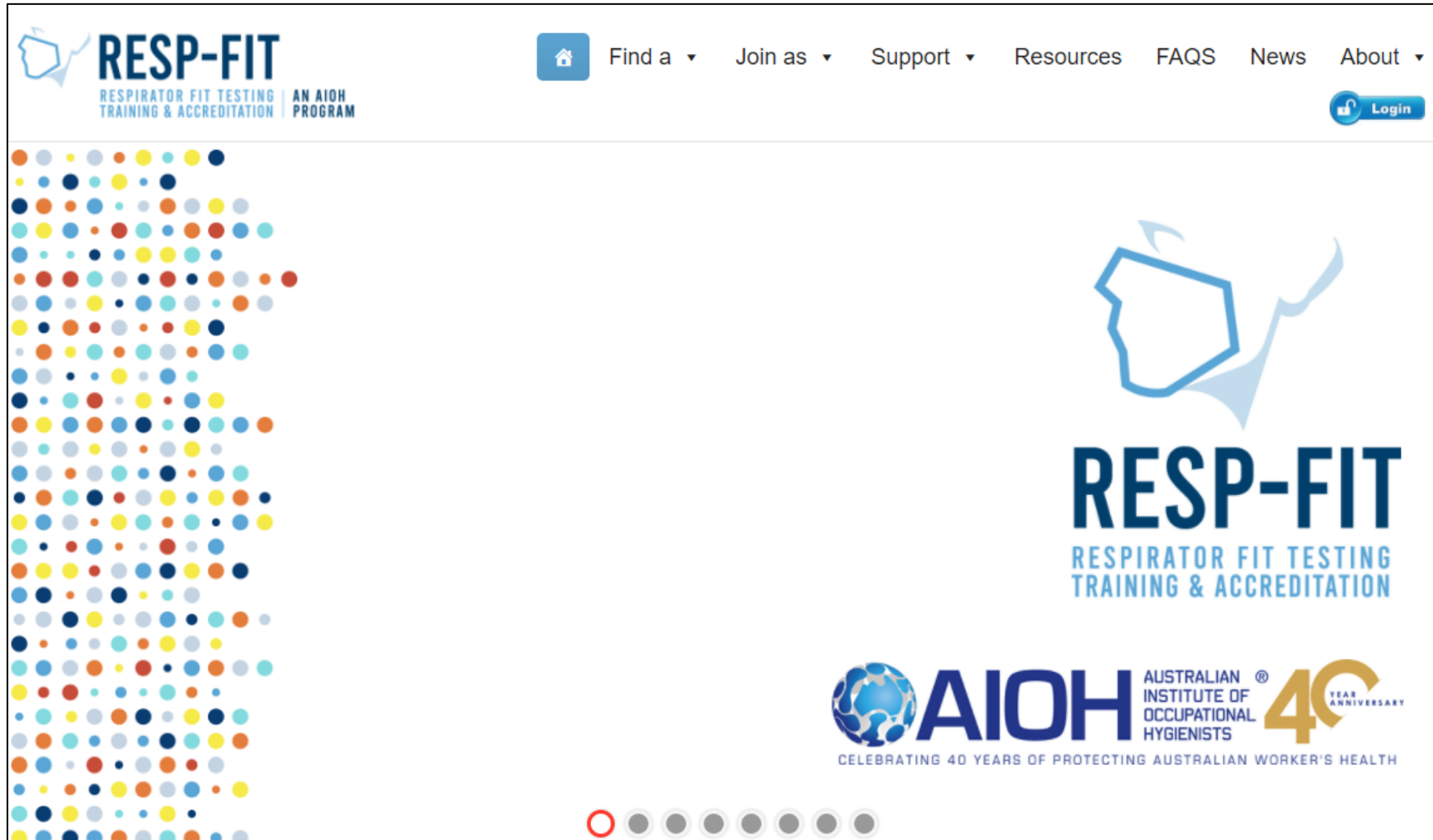
Step 4 Reporting to RESP-FIT

RESP-FIT Annual Reporting Requirement

- It is a mandatory requirement for all RESP-FIT Accredited fit testers and Approved training providers to annually provide data around the number of people they have fit tested and trained per methodology.
- It is a requirement to maintain accreditation that annual reporting is submitted.
- The objective in collecting this data is to inform the development of the program and market RESP-FIT in the future. We hope over time with the increase of accredited fit testers and fit testing being performed in workplaces we can quantitatively show this increase with this self reported data. Data is kept confidential
- This submitting of data is done via your RESP-FIT member log in page which this guide will take you through how to do.
- The reporting window to submit data is from 1st January to 31st January.
- Data provided is all for fit tests a Accredited fit tester performed in the previous year per methodology accredited for. For Approved training providers it is the number of people who went through their approved training courses per methodology they are approved for.
- Accuracy of submitted data – We understand this is self reported data, hence need it to be as accurate as possible based on your fit test records or training records. We want as a reliable picture as possible to the activity going on in industry. Please do not overestimate or inflate your number.
- We are not tracking which fit testers did the most fit tests in the previous year or anything like that but collectively getting a picture of our impact.



Visit respfit.org.au to login

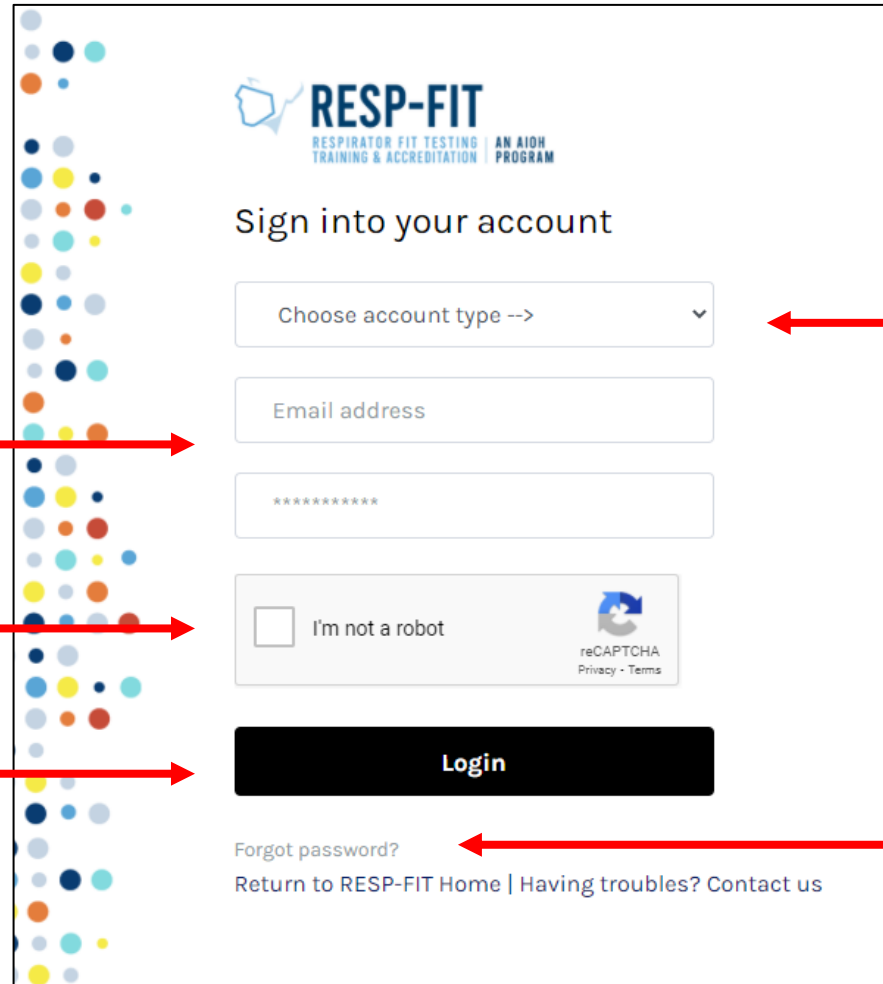


Logging In

2. Enter your email address and password

3. Select "I'm not a robot" unless you are a robot

4. Login



The screenshot shows the RESP-FIT login interface. At the top is the RESP-FIT logo with the text 'RESPIRATOR FIT TESTING | AN AIOH PROGRAM | TRAINING & ACCREDITATION'. Below the logo is the heading 'Sign into your account'. There are four input fields: a dropdown menu labeled 'Choose account type -->', an 'Email address' field, a password field with masked characters '*****', and a checkbox labeled 'I'm not a robot' next to a reCAPTCHA logo. Below these fields is a black 'Login' button. At the bottom, there is a link for 'Forgot password?' and a footer link 'Return to RESP-FIT Home | Having troubles? Contact us'. Red arrows point from the instructions on the left to the account type dropdown, the email and password fields, the 'I'm not a robot' checkbox, the 'Login' button, and the 'Forgot password?' link.

1. There are 2 types of account types, Individual and Organisation


- Individuals are Accredited fit testers and Approved trainers
- Organisations are Approved training providers, Fit Tester service Providers, Partners and Supporters

When logging in for the first time or you have forgotten your password, click on "Forgot password"



Services

Go to Services



RESP-FIT
RESPIRATOR FIT TESTING
TRAINING & ACCREDITATION | AN AIOH
PROGRAM

[Home](#) [Find a](#) [Join as](#) [Support](#) [Resources](#) [FAQS](#) [News](#) [About](#) [Login](#)

Member – Welcome

[Home](#) [Update Details](#) [Certificates & Badges](#) [Services](#) [Forum](#) [LOGOUT](#)

Welcome to RESP-FIT membership services

Step 1

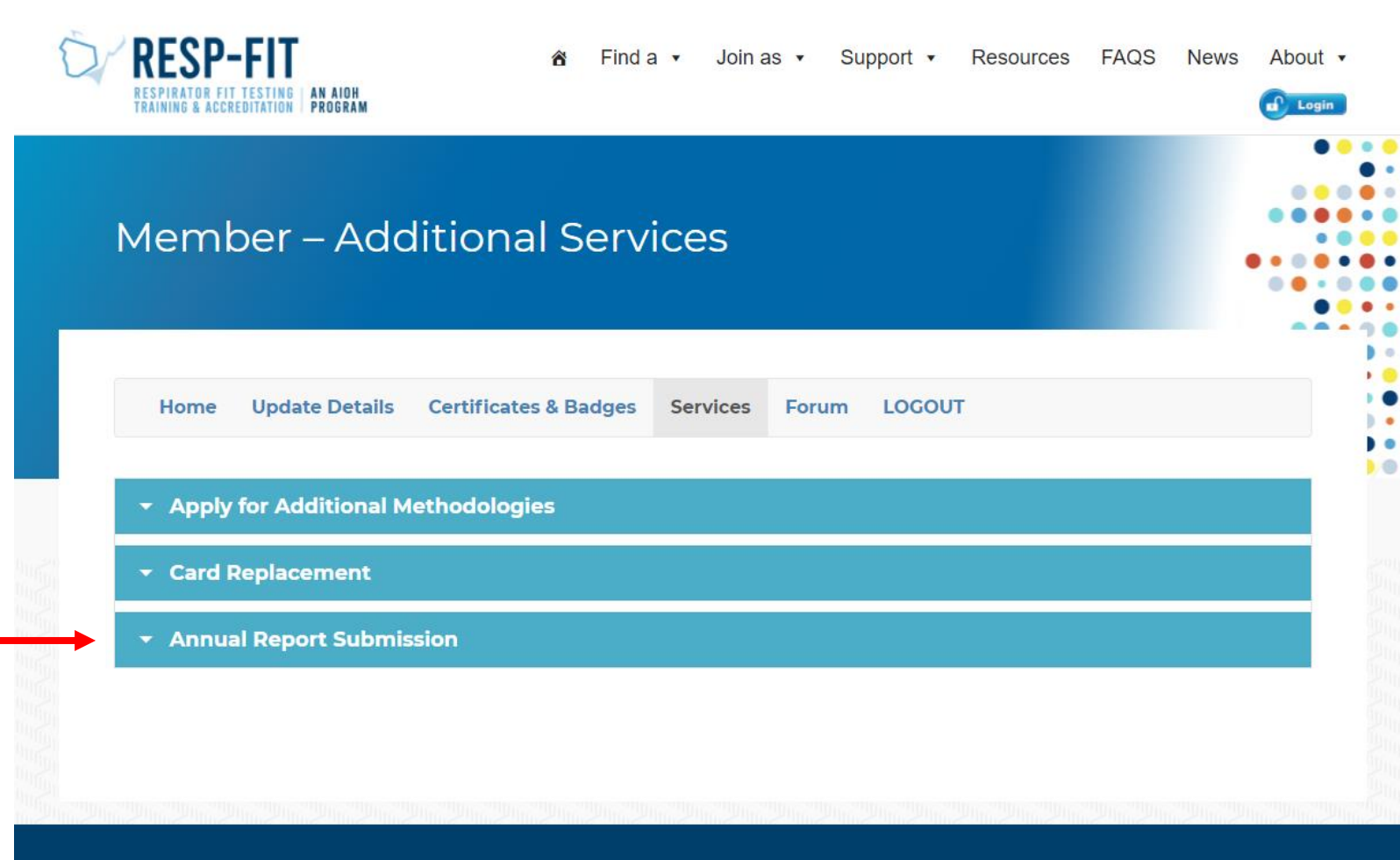
If this is your first time to our online member services, the first task is for you to update your details on our database. These details appear on our online search directory, so it is important for you to keep your record up-to-date.

Update your Details Now



Annual Report Submission

Select Annual Report Submission →



The screenshot displays the RESP-FIT member portal. At the top, the RESP-FIT logo is on the left, and navigation links (Home, Find a, Join as, Support, Resources, FAQs, News, About) and a Login button are on the right. The main header reads "Member – Additional Services". Below this is a horizontal menu with "Home", "Update Details", "Certificates & Badges", "Services", "Forum", and "LOGOUT". The "Services" menu is expanded, showing three options: "Apply for Additional Methodologies", "Card Replacement", and "Annual Report Submission". A red arrow points from the text "Select Annual Report Submission" to the "Annual Report Submission" option in the Services menu.

Accredited Fit Testers – Submission

Enter number of people you fit tested in the previous year for the method/s you are accredited in



Annual Report Submission

Due 31st January of the year for the previous years, which reports on the number of fit tests for each methodology conducted in the previous year. This deidentified data will be utilised to inform the development of the Program and promote RESP-FIT. If the report is not submitted by the 1st April in the following calendar year, the individual will forfeit their accreditation.

This is an annual requirement to maintain accreditation.

Annual Report Due

Reporting Year

Please enter the number of people you have fit tested for the previous year. If there were no people fit tested, enter zero.

A numeric value is required for each Fit Test Methodology you are accredited in.

Qualitative Fit Test (QLFT) – Aerosol taste test (ATT) *

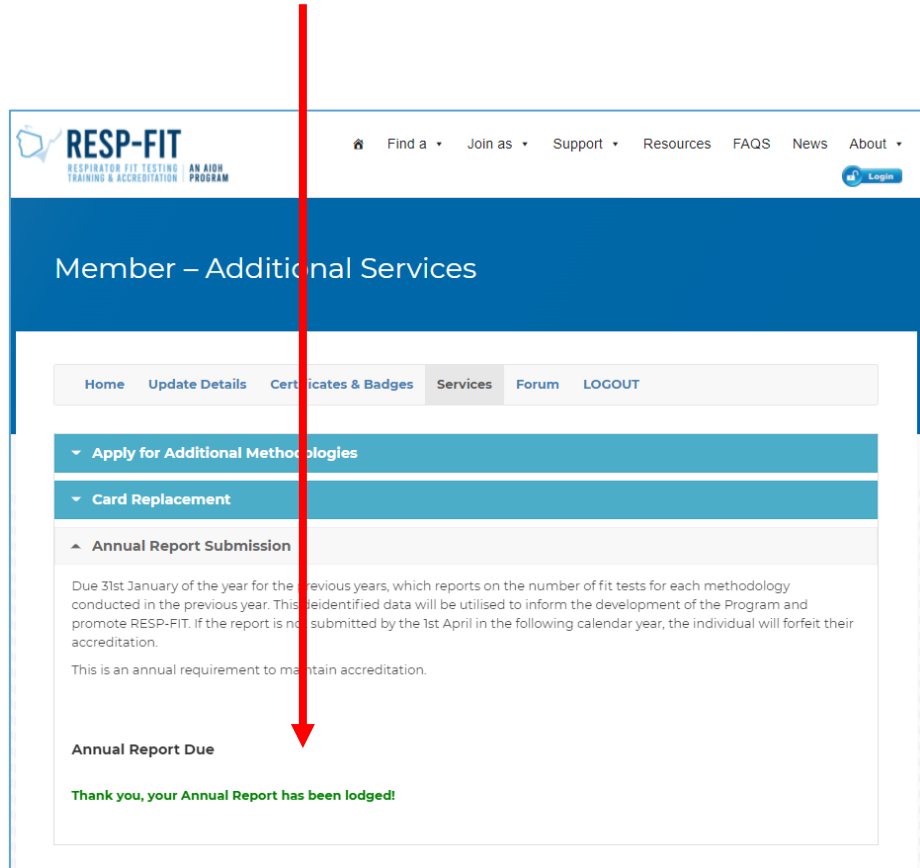
Quantitative Fit Test (QNFT) – Ambient aerosol condensation Nuclei Counting (CNC) *

Quantitative Fit Test (QNFT) – Controlled Negative Pressure (CNP) *



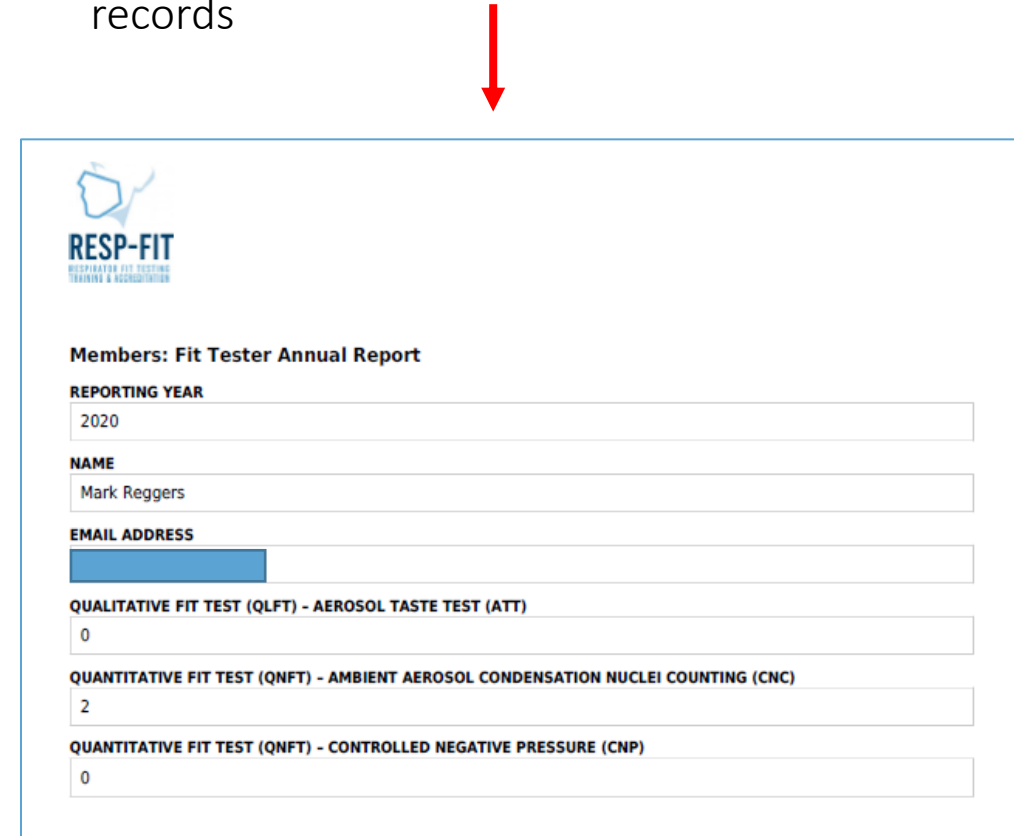
Accredited Fit Testers – Lodged Report

You will see the following screen to confirm annual report has been lodged



The screenshot shows the RESP-FIT website interface. At the top, there's a navigation bar with links like Find a, Join as, Support, Resources, FAQs, News, and About. Below this is a blue header for 'Member – Additional Services'. A secondary navigation bar includes Home, Update Details, Certificates & Badges, Services, Forum, and LOGOUT. The main content area has a sidebar with links for 'Apply for Additional Methodologies', 'Card Replacement', and 'Annual Report Submission'. The 'Annual Report Submission' section is expanded, showing a message: 'Due 31st January of the year for the previous years, which reports on the number of fit tests for each methodology conducted in the previous year. This identified data will be utilised to inform the development of the Program and promote RESP-FIT. If the report is not submitted by the 1st April in the following calendar year, the individual will forfeit their accreditation. This is an annual requirement to maintain accreditation.' Below this, it says 'Annual Report Due' and a green message: 'Thank you, your Annual Report has been lodged!'. A red arrow points from the text above to this confirmation message.

You will also be sent a confirmation email with a pdf report for your submission to keep for your records



The screenshot shows the 'Members: Fit Tester Annual Report' form. It includes the RESP-FIT logo at the top. The form fields are: 'REPORTING YEAR' (2020), 'NAME' (Mark Reggers), 'EMAIL ADDRESS' (redacted), 'QUALITATIVE FIT TEST (QLFT) - AEROSOL TASTE TEST (ATT)' (0), 'QUANTITATIVE FIT TEST (QNFT) - AMBIENT AEROSOL CONDENSATION NUCLEI COUNTING (CNC)' (2), and 'QUANTITATIVE FIT TEST (QNFT) - CONTROLLED NEGATIVE PRESSURE (CNP)' (0). A red arrow points from the text above to the top of the form.



Approved Training Providers – Submission

Provide additional details regarding any course changes made during the year and any attended feedback and resolution (if required)



Enter number of people you trained in the previous year for the method/s you are accredited in

The screenshot shows the 'Annual Report Submission' page on the RESP-FIT website. The page has a blue header with the RESP-FIT logo and navigation links. Below the header is a navigation bar with links: Home, Update Details, Documents & Badges, Services, Events, and LOGOUT. The main content area is titled 'Annual Report Submission' and contains the following sections:

- Annual Report Due:** A text block explaining the due date (31st January) and the consequences of not submitting the report by the 1st April.
- Reporting Year:** A text input field with '2020' entered.
- Student Numbers:** A section with a heading and a text block asking for the number of people trained. It includes a note that a numeric value is required for each methodology.
- Qualitative Fit Test (QLFT) – Aerosol taste test (ATT) ***: A text input field with 'Not Applicable' entered.
- Quantitative Fit Test (QNFT) – Ambient aerosol condensation Nuclei Counting (CNC) ***: A text input field with 'Not Applicable' entered.
- Quantitative Fit Test (QNFT) – Controlled Negative Pressure (CNP) ***: A text input field with 'Not Applicable' entered.

The screenshot shows the 'Changes' and 'Attendee Feedback' sections of the form. The 'Changes' section has a heading and a text block asking for changes since the last report. It includes four checkboxes:

- ☐ Changes to Facilitators
- ☐ Changes to Course
- ☐ Major Changes to Assessment
- ☐ Major Changes to Practical Component

Below the checkboxes is a text input field for comments. The 'Attendee Feedback' section has a heading and a text block asking for a summary of feedback and actions taken. It includes a large text input field. At the bottom of the form is a 'Submit' button.



Approved Training Providers— Lodged Report

You will see the following screen to confirm annual report has been lodged

RESP-FIT
RESPIRATOR FIT TESTING
TRAINING & ACCREDITATION PROGRAM

Find a ▾ Join as ▾ Support ▾ Resources FAQs News About ▾

Member – Additional Services

Home Update Details Certificates & Badges **Services** Forum LOGOUT

▼ Apply for Additional Methodologies

▼ Card Replacement

▲ Annual Report Submission

Due 31st January of the year for the previous years, which reports on the number of fit tests for each methodology conducted in the previous year. This identified data will be utilised to inform the development of the Program and promote RESP-FIT. If the report is not submitted by the 1st April in the following calendar year, the individual will forfeit their accreditation.

This is an annual requirement to maintain accreditation.

Annual Report Due

Thank you, your Annual Report has been lodged!

You will also be sent a confirmation email with a pdf report for your submission to keep for your records

RESP-FIT
RESPIRATOR FIT TESTING
TRAINING & ACCREDITATION PROGRAM

Members: Annual Report for Organisations

REPORTING YEAR
2020

COMPANY
AB Respiratory Test Service

EMAIL ADDRESS
[Redacted]

Student Numbers

QUALITATIVE FIT TEST (QLFT) - AEROSOL TASTE TEST (ATT)
1

QUANTITATIVE FIT TEST (QNFT) - AMBIENT AEROSOL CONDENSATION NUCLEI COUNTING (CNC)
2

QUANTITATIVE FIT TEST (QNFT) - CONTROLLED NEGATIVE PRESSURE (CNP)
3

Changes

CHANGES TO FACILITATORS
☒ True

CHANGES TO COURSE
☒ True

MAJOR CHANGES TO ASSESSMENT
☒ True

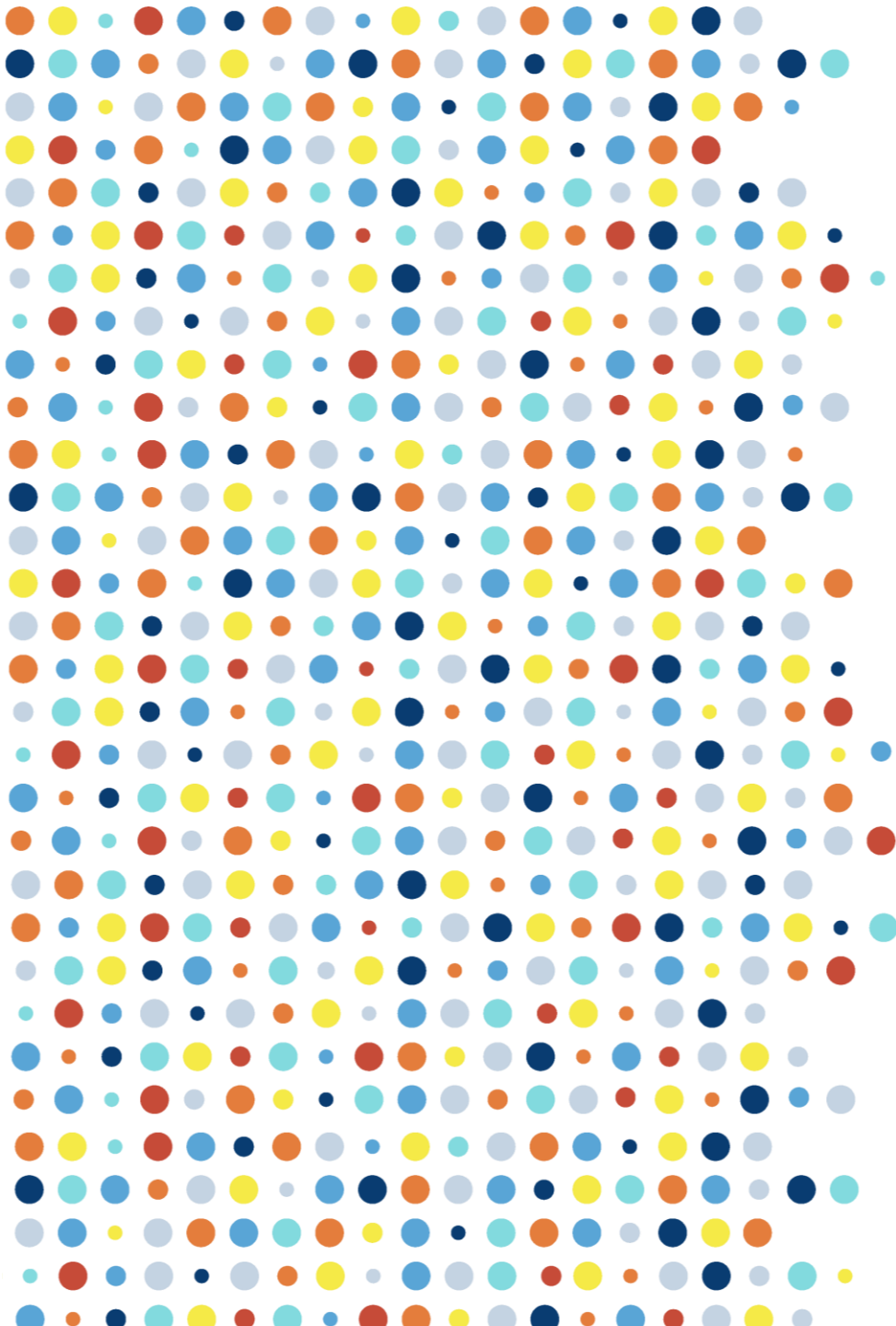
MAJOR CHANGES TO PRACTICAL COMPONENT
☒ True

DO YOU HAVE ANY COMMENT REGARDING THE CHANGES MADE?
Comments

Attendee Feedback

FEEDBACK
Feedback





Thank you

For more information visit www.respfit.org.au

or email respfit@aioh.org.au

