

Pledge Fit Tester Process

Guide to the RESP-FIT Pledge Process
for Accredited Fit Testers

v1

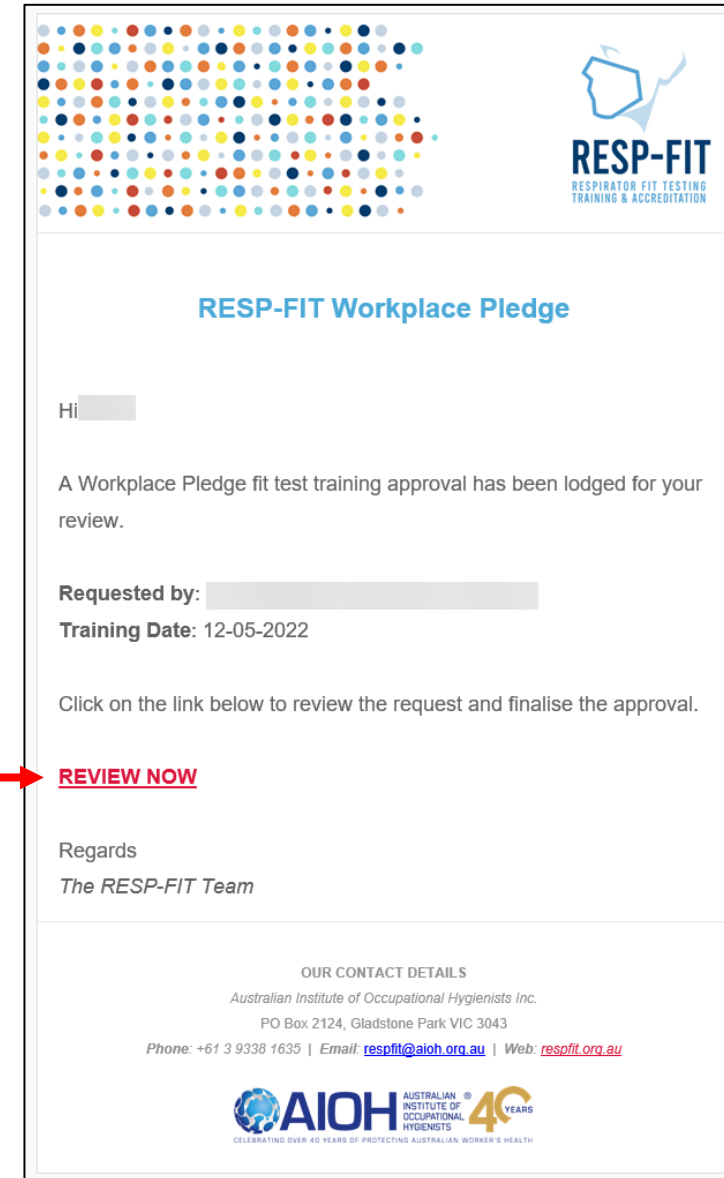
RESP-FIT Pledge & Accredited Fit Testers

- Companies can make the RESP-FIT Pledge which acknowledges their commitment to competent person respirator fit testing through engaging or employing RESP-FIT accredited fit testers
- This is a free program that any organisation can join and is intended to help promote RESP-FIT and the use of Accredited fit testers in industry
- When Pledge Organisation have respirator fit testing undertaken by an accredited fit tester, they can register this fit testing via their member login on the RESP-FIT webpage
- When the Pledge Organisation registers the fit testing conducted, the accredited fit testers will receive an email to confirm the details entered
- Once confirmed, the Pledge Organisation will be able to download a certificate and Pledge Badge to use to promote their involvement with RESP-FIT and Accredited Fit Testers
- The intent is to make this process as easy and not time intensive for Accredited Fit Testers
- This guide provides the steps required for accredited fit testers



Pledge Confirmation Email

- When a Pledge Organisation registers a fit test session, the Accredited Fit Tester will receive an email advising fit testing was undertaken
- Click “Review Now” to be
- You will be taken to the RESP-FIT website to review submitted details



Review Submitted Details

- Review submitted details to confirm if correct
- If correct, click “Approve Now”
- Update any details if incorrect in Section 2: Fit Testing Details
- OPTIONAL: 4. Add a message back to the requester
- When correct after updating (if required) click “Approve Now”

1. Client Details

These fields are read only and can't be edited.

Organisation

Submitted By

2. Fit Testing Details

You can update these fields if the details are not correct.

Completion Date *

The date the training was successfully completed

Qualitative Fit Test (QLFT) – Aerosol taste test (ATT)

Integer number only

Quantitative Fit Test (QNFT) – Ambient aerosol condensation Nuclei Counting (CNC)

Integer number only

Quantitative Fit Test (QNFT) – Controlled Negative Pressure (CNP)

Integer number only

3. Comments to You

Clients are given the option of leaving you a message.

4. Message to Client

You can enter an optional message that will be emailed to the client along with the notification of approval.

0 of 300 max characters

Approve Now



Completed

- You will see the following message to confirm review completion
- An email has been sent to the company advising completion
- You can shut the browser with process now complete for the Accredited Fit Tester

Workplace Pledge Training Approval

Your approval has been submitted.

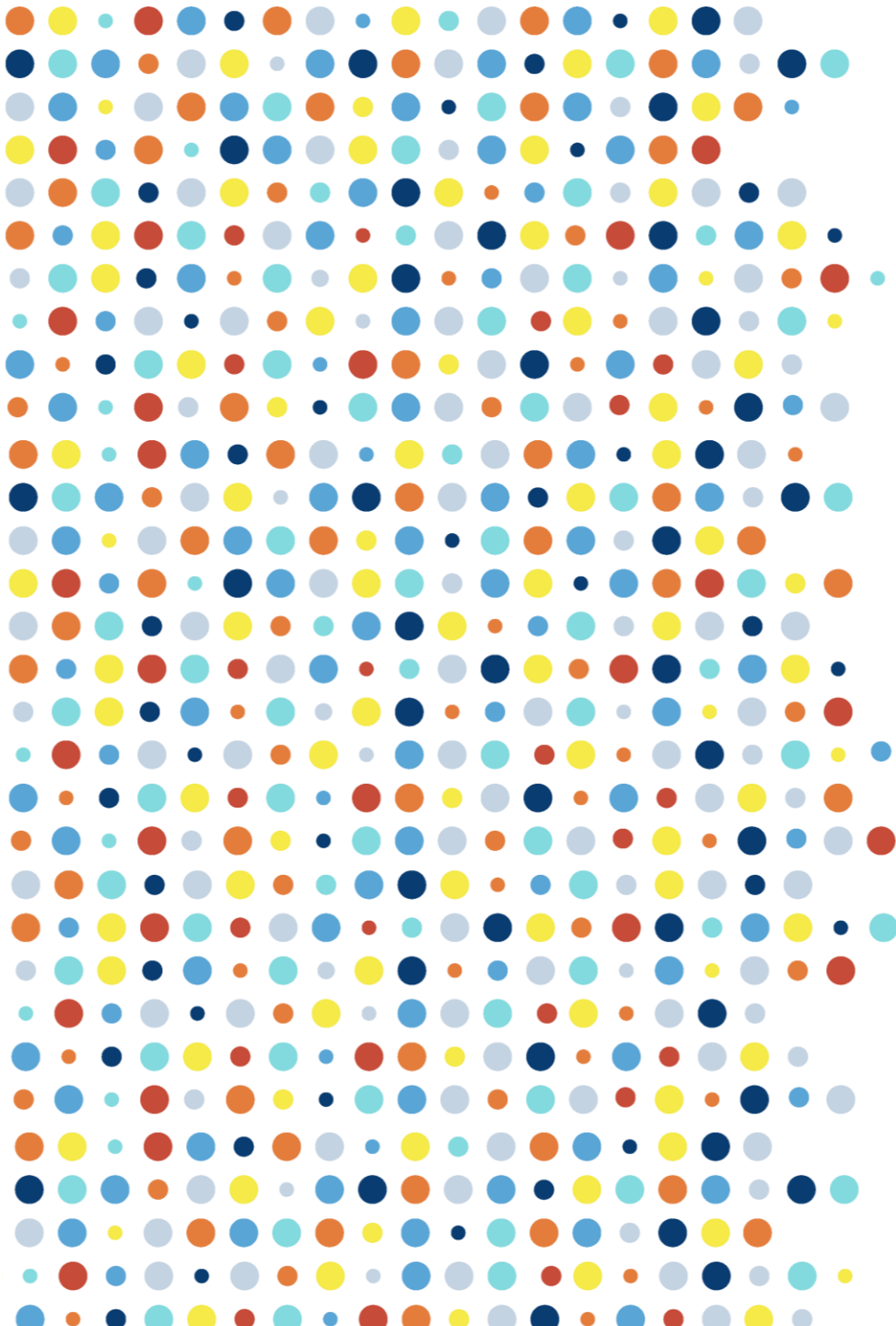
We have sent an email to [redacted] to inform them of the outcome.



Pledge Program Information

- Pledge Organisations can access a Pledge Badge and certificate upon first confirmed fit testing.
- To continue/maintain their pledge, they need to conduct fit testing by an Accredited fit tester within the past 12 months
- Current Pledge Organisations will be listed and searchable on the RESP-FIT website
- The Pledge is a way for organisations of any size to show their commitment to their workers and externally for competent person fit testing. This also helps provide another way that RESP-FIT and Accredited Fit Testers can be promoted within industry.





Thank you

For more information visit www.respfit.org.au

or email respfit@aioh.org.au

